



LEAD ASSEMBLER

ABOUT THE COMPANY

Insight Inc.'s ultimate deliverable is transformative change for our partners. Our Lean Automation business unit provides expertise of custom automation, robotics, and controls platforms. Our Brand Activation business unit provides sales lift, differentiation, and targeted communication at point of sale. The two share a foundation of engineering and a unique strategic approach to solving our partner's challenges. For more information, visit www.insight-inc.com.

JOB DESCRIPTION

Insight Inc. is seeking skilled candidates for a Lead Assembler based in Bartlett, IL. The Lead Assembler will organize, plan, and lead the assembly of complex projects for the organization. Ensures a safe, clean working environment and will be accountable for the assembly area as a whole and required inventory organization.

Duties and Responsibilities Include:

- Leads the assembly team to complete an assigned project on time, to specifications, and with accuracy and efficiency.
- Perform all assembly-type functions according to instructions, ME and EE drawings, production standards and safety guidelines.
- Performs final quality checks and adjustments to ensure high-quality products.
- Reports problems with quality, processes, equipment, parts, and materials to Operations Manager.
- Provide hands-on job function training to coworkers as needed.
- Act as a liaison between assembly and engineering.
- Maintain assembly inventory correctly and efficiently. Keep a clean and organized shop area to facilitate manufacturing functions.
- Ensures compliance with company regulations, standards, specifications, and best practices.
- Performs other related duties as assigned.
- Operate forklift and cranes as needed.

REQUIRED SKILLS & EXPERIENCES

- Analytical
- Problem Solving
- Communication – Listening, Speaking and Writing
- Planning and Organizing
- High School diploma or GED



- 5+ years of experience in the industrial automation sector is required.
- Willing to travel overnight up to 10%
- Experience with tools required for machine building is required.
- Experience with wiring electrical cabinets.
- Adept at working in a fast-paced environment and multi-tasking.
- Be proactive in identifying issues and recommending solutions.
- Ability to operate a forklift.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Bending, lifting, and carrying up to 50 pounds
- Ability to work in a manufacturing environment
- While performing the duties of this job, the employee is regularly required to talk and hear. The employee is frequently required to stand, walk, use hands to finger/handle/feel, and reach with hands and arms.
- This position requires the ability to travel overnight up to 10%.

INSIGHT OFFERS A REWARDING WORKING ENVIRONMENT WITH COMPENSATION AND BENEFITS THAT INCLUDE:

- Competitive compensation package commensurate with your work experience, including incentive compensation
- Healthcare benefits – medical, dental, and vision
- Short-term and long-term disability insurance
- Company 401K, Pension, and Profit Sharing programs
- Paid vacation and company holidays